



Job advert

Volunteer Coordination Officer – Deaf Cancer Support Project

£27,000 per annum

Full time- Permanent 37.5 hours a week

Above Statutory Annual Holiday Allowance

Empower the Deaf community as a Volunteer Coordinator with our Deaf Cancer Support Team! Join our ground-breaking pilot project!

About us: Be part of our Deaf Cancer Support Team delivering a unique project supporting Deaf individuals with cancer and carers. At Self Help UK, we are deeply committed to supporting the Deaf community. We are seeking a dynamic and motivated individual like you, with a basic understanding of living with a health condition issues such as cancer, to fill the role of Volunteer Coordination Officer. This is an incredible opportunity to play a pivotal role in empowering our community and driving positive change.

What you'll do:

1. **Lead volunteer engagement:** take the lead in our volunteer programme overseeing a team of volunteers, recruitment, training, and coordination. Your fluency in sign language, (a minimum requirement of BSL Level 4 or equivalent experience,) and understanding of the Deaf community will empower you to effectively engage and support volunteers, harnessing their unique skills and talents.
2. **Create meaningful connections:** foster a collaborative and inclusive volunteer culture, generating a sense of belonging and promoting teamwork. Your exceptional communication skills will allow you to build meaningful connections, ensuring every volunteer feels valued and supported.
3. **Recruit and select:** identify volunteer needs and develop effective recruitment strategies. Select Deaf volunteers who align with our Deaf Cancer Support Project, ensuring the perfect fit.
4. **Comprehensive training programmes:** become a trusted mentor and guide to our volunteers, providing ongoing training, supervision, and support. Collaborate with the team to design and deliver engaging training programmes, equipping volunteers with the knowledge and skills to excel.
5. **Up-to-date policies and procedures:** take charge of establishing and maintaining up-to-date volunteering policies and procedures. Your attention to detail and commitment to excellence will ensure a seamless and compliant volunteer programme.

6. **Compliance with laws and ethical guidelines:** stay informed about and adhere to laws, regulations, and ethical guidelines related to volunteering. This includes maintaining confidentiality, upholding data protection standards, managing liability risks, and safeguarding the well-being of all involved.

What you'll bring:

- Previous experience in volunteer coordination or a related field is highly desirable. Your understanding of volunteer management principles and best practices will set you up for success in this role.
- Fluency in sign language (BSL Level 4 or equivalent) is essential to effectively engage with the Deaf community.
- Passion for empowering the Deaf community and making a difference in their lives.

Ready to make a difference? Apply today! Unleash your passion and join a dedicated team focused on empowering the Deaf community. Apply now to become our Volunteer Coordination Officer and embark on an exciting journey of community engagement, personal growth, and meaningful impact. Visit our website at www.selfhelp.org.uk/recruitment and email us your CV and cover letter to recruitment@selfhelp.org.uk. We welcome diversity and encourage applicants from all backgrounds to apply.

The closing date for applications is 5pm on Monday 2nd October 2023. We also welcome informal discussions about the role before the interview. Please contact Niki Johnson on 07946 685 086 (WhatsApp/SMS **only**) for more information.